

COLOR GUARD DETAIL REQUEST FORM

Buckley Space Force Base Honor Guard

COMM: 720-847-6668 Email: buckley.honor.guard@us.af.mil

****NOTE:** Military Funeral Honors take **TOP** priority and may conflict with this your request. Buckley Base Honor Guard cannot support any requests if there are conflicting funeral services. All color guard request must be submitted two weeks prior to event date. Buckley Base Honor Guard cannot guarantee requested services received with less than a two week notice. Retirement ceremonies are are subject to approval based MFH scheduled/rank of retiree. Community (non DoD/Military) events are subjected to review. **MUST** be open to the public. Please provide a DD Form 2536 along with this request form. ******

Name: _____ Affiliation: _____
(include: rank/name if the ceremony is for someone's retirement)

Event: _____ Date: _____ Time: _____

Location: _____ County: _____

What Are You Requesting:

Please Note: Other counties are subject to approval and are out of Buckley's AOR

- Present Colors *Present and Post Colors
 Pre-Post Flags Sabers Other: _____

Flags to be used for Colors event:

****US and a Branch flag are required for every request****

- US CO USAF USSF

****We are not authorized to carry colors from other nations, branches or religious/political affiliations****

***Present and Post the Colors:** Can only be done for official military ceremonies on Buckley Space Force Base, **unless** event staff has their own set of approved matching flags and stands, otherwise all events will be "Present Colors" only.

****Flag Fold:** As stated in our manual HGMAN 34-515, flag folds are **NOT** an official part of Air and Space Force ceremonies. If a flag fold is requested for a ceremony, we will provide training.

Additional and/or request, information, itinerary of details event:

Person Requesting (add rank): _____

Phone number(s): _____

Email address(s): _____

Alt. POC (name /info): _____

Parking info if event is not on Buckley SFB: (Location and who is responsible for parking fees?)

Date of request: